

**HOLT PARISH COUNCIL  
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL  
AT 7.30 p.m. ON THURSDAY 17 OCTOBER 2024 IN HOLT VILLAGE HALL.**

**Present :- S. Williams, B. Curral, M. Taylor, J. Hill, C. Lightfoot (Clerk).**

**In Attendance:- District Councillor Mr D. Clarke.**

**Absent:- J. Harper, C. Adams, County Councillor S. Richardson-Brown.**

<b>1.</b>	<p><b><u>Public Question Time.</u></b> There were no members of the public present and therefore no questions.</p>	
<b>2.</b>	<p><b><u>To consider apologies and approve reasons for absence.</u></b>  The Clerk reported that apologies had been received from Parish Councillor Mr J. Harper, Parish Councillor Mrs C. Adams and County Councillor S. Richardson-Brown. Parish Council approved the reason for absence.</p>	
<b>3.</b>	<p><b><u>Declarations of Interest.</u></b>  <b>a) Register of Interests.</b> There had been no changes to the Register of Interests.  <b>b) Registration of Personal Interests.</b> There were no declarations of interest.  <b>c) Registration of Prejudicial Interests.</b> There was no registration of Prejudicial Interests.  <b>d) Written requests for the Council to grant a dispensation.</b> There had been no written requests for dispensation.</p>	
<b>4.</b>	<p><b><u>Minutes.</u></b>  The minutes of the Meeting of 19 September 2024 were proposed by Parish Councillor Mrs M. Taylor and seconded by Parish Councillor Mr B. Currall and agreed by Parish Council as a true record.</p>	
<b>5.</b>	<p><b><u>County and District Councillor reports for information.</u></b>  In the absence of County Councillor Mr S. Richardson-Brown no matters of note had been reported.  District Councillor Mr D. Clarke reported the following matters of note:-</p> <ul style="list-style-type: none"> <li>a) Leadership. There have been some changes in the political parties at District level which may result in a change in leadership.</li> <li>b) Planning Application M/24/00748/HP Cherry Tree Barn, 1 Naunton Farm Barns, Holt Heath. This planning application has been refused as it contravenes policy.</li> </ul>	

6.	<p><b><u>Progress reports for information.</u></b></p> <p>a) Wildflower area future plans - update. The Clerk reported that she had contacted Mr Tim Brookes for a quote and was awaiting the figures. Parish Councillor Mr J. Harper had also offered to quote.</p> <p>b) Village Hall project – current position. Parish Councillor Mr S. Williams reported on the progress of the rebuild. A new grant finder has been employed and is currently sourcing grants. £150,000 needs to be raised by Christmas to secure the funding from Kildare Trust. Next meeting Tuesday 22 October 2024.</p> <p>c) Parish Council documentation review – update. Parish Councillor Mr S. Williams and the Clerk to arrange a date.</p> <p>d) Speed limit review on A4133 – update. The Clerk referred to an email received from Tanya Crake of County Highways giving the reasons that a speed limit review will not be occurring on this section of road. Parish Councillor Mr S. Williams then reported on a site visit he had attended with County Councillor Mr S. Richardson-Brown who agreed that signage travelling down the hill was very poor and should be improved. County Councillor Mr S. Richardson-Brown agreed to refer this to Highways. He further agreed that the signs notifying motorists of the mini roundabout when approaching the village were inadequate and he would also refer this to Highways. Rumble strips have already been discounted at this location due to the noise issue.</p> <p>e) Drainage at Red Lion junction - update. Parish Councillors Mr S. Williams reported that during his site visit County Councillor Mr S. Richardson-Brown had agreed that the surface water drains on the Shrawley road were inadequate and required clearing. He also said he would try and obtain drainage plans. There are no surface water drains on the A443 so when the surface water that drains into Lambourne Orchard is overwhelmed the surface water will impact the properties there. This matter will be followed up at the next meeting of Parish Council.</p> <p>f) Trees and overhanging hedges - update. The Clerk reported that Top Cut have completed this work in this village.</p> <p>c) Telephone box defibrillator – update. The Clerk reported that she needs to chase up Jeremy Massey who did the electrics originally as he had not responded to her email.</p> <p>d) Correspondence from Acardis re potential planning application – update. The Clerk reported that Acardis did not want to attend a Parish Council meeting having initially made contact with Parish Council. Instead they wished to have an informal meeting. A planning application is due to be submitted at the end of the month so Parish Council agreed to wait on this before deciding the next course of action. Parish Council felt that a development should include affordable housing. The Clerk was asked to respond to Acardis saying that Parish Council may be open to having a discussion once the planning application has been submitted.</p> <p>e) Village gates and sign cleaning – updates. The Clerk reported that the quote received from Simon Fletcher was double the cost of last year as he was now outsourcing the traffic management element of the work. As a result of this she was looking into alternative quotes. Parish Councillor Mr S. Williams talked about reprogramming the VAS to 30mph. The Clerk suggested that maybe this job could be carried out when the road is closed for the gates and sign cleaning.</p> <p>f) Co-option of vacancy of Parish Council – update. The Clerk reported that the vacancy has been advertised with a view to co-opting at the November meeting.</p>	<p>CL</p> <p>CL</p> <p>SRB</p> <p>SRB</p> <p>CL</p> <p>CL</p> <p>CL</p>
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7.	<p><b><u>Finance.</u></b></p> <p>a) To note the current bank balances. It was reported that the current account bank balance currently stood at £1,420.14 and the deposit account at £20,684.05. The second half of the precept has now been received.</p> <p>b) To consider payments retrospectively. The following payments were approved by two members of Parish Council and made by bank transfer. These were agreed retrospectively by Parish Council.</p> <table border="1" data-bbox="247 1848 1468 1960"> <tr> <td>06 October 2024</td> <td>Bank charges</td> <td></td> <td>8.00</td> </tr> <tr> <td>06 October 2024</td> <td>Bank transfer</td> <td>Mrs C Lightfoot Clerks salary</td> <td>400.00</td> </tr> <tr> <td>14 October 2024</td> <td>Bank transfer</td> <td>Top Cut (hedge cutting)</td> <td>180.00</td> </tr> <tr> <td>14 October 2024</td> <td>Bank transfer</td> <td>Top Cut (August 2024)</td> <td>168.00</td> </tr> </table> <p>c) To review the current spend against budget. This was noted by Parish Council. The setting of the 5-year budget and the precept for 2025/26 will be carried out at the November meeting of Parish Council. The Clerk confirmed that she would send the paperwork around beforehand, so all members of Parish Council have the opportunity to review the figures.</p>	06 October 2024	Bank charges		8.00	06 October 2024	Bank transfer	Mrs C Lightfoot Clerks salary	400.00	14 October 2024	Bank transfer	Top Cut (hedge cutting)	180.00	14 October 2024	Bank transfer	Top Cut (August 2024)	168.00	
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9.

**Planning.****a) Applications Pending.**

To review the recommendations of Parish Council on current applications.

<b>Application No.</b>	<b>Location</b>	<b>Details</b>	<b>Decision status</b>
<b><u>M/24/013008/CCO</u></b>	The Farmhouse Top Barn Farm Worcester Road Holt Heath WR6 6NH	Discharge of Condition 4 (materials) and Condition 12 (ecology) of planning	Pending Decision <b>Recommend Approval</b>
<b><u>M/23/01131/FUL</u></b>	Thatch Lodge Hott Heath	Erection of two detached dwellings following the demolition of existing dwelling	Pending Decision <b>Recommend Approval</b>

**b) Approvals/Refusals.**

<b><u>M/24/00748/HP</u></b>	Cherry Tree Barn 1 Naunton Farm Barns Holt Heath WR6 6NG	Proposed replacement of windows and doors (retrospective)	<b>Application refused</b>
<b><u>M/24/01034/FUL</u></b>	Rowley Farm Ockeridge Lane Holt Heath WR6 6LY	Change of use of Agricultural Building to Class B8 Storage and Distribution, construction of entrance apron flanked by fencing and gates set back from highway.	<b>Application approved</b>
<b><u>M/24/00957/LB</u></b>	The Granary 2 Naunton Farm Barns Holt Heath Worcester WR6 6NG	Replacement of existing patio sliding doors, installation of new window, installation of handrail to existing external steps and canopy above door, installation of brick low level wall to front of property and alterations to internal layout (part retrospective)	Pending Decision <b>Recommend Approval</b>
<b><u>M/24/00595/FUL</u></b>	Buildings and Land at (OS 8060 6296) known as The Patch Ockeridge Lane Holt Heath.	Erection of an agricultural storage building incorporating a managers office following demolition of existing buildings.	<b>Application refused</b>

**c) Other Planning Issues.**

There were no matters to note.

10.

**Correspondence for information.**

All correspondence of note had been circulated prior to the Meeting.

11.	<p><b><u>Clerk's report on urgent decisions since the last meeting.</u></b></p> <p>There were no matters to discuss.</p>	
12.	<p><b><u>Councillor's reports and items for future agendas.</u></b></p> <p>a) Platform Housing. The Clerk offered to contact Platform Housing in relation to the uneven footpath at the end of the Heath.</p> <p>a) Carols by Candlelight. This event is due to take place on Sunday 8 December 2024. The Clerk was asked to confirm the attendance of Father Christmas and the Salvation Army band. Parish Councillor Mrs J. Hill reported that a charity toy swap event is due to take place at The Red Lion on 1 December 2024.</p> <p>b) Report from the Millennium Green AGM. Parish Councillor Mrs J. Hill reported from the Millennium Green AGM.</p>	<p><b>CL</b></p> <p><b>CL</b></p>
13.	<p><b><u>Date of Next Meeting.</u></b></p> <p>The next meeting of the Parish Council will be held on Thursday 21 November 2024.</p>	