

Minutes of the Meeting of Holt Parish Council

15 January 2026

Present :- S Williams (Chairman), B. Curral (Vice Chairman), J. Hill, N. Knight, J. Harper, C. Lightfoot (Clerk).

In attendance:- District Councillor D. Clarke.

Absent :- C. Adams, M. Taylor, County Councillor M. Fordingham.

1.	There were no members of the public present and therefore no questions.	
2.	Apologies. Apologies were received from Parish Councillor Mrs C. Adams, Parish Councillor Mrs M. Taylor and County Councillor M. Fordingham. These were accepted by Parish Council.	
3.	Declarations of Interest. (a) Register of Interests: Councillors are reminded of the need to complete/update their register of interests. (b) To declare any Personal Interests in items on the agenda and their nature. (c) To declare any Prejudicial Interests in items on the agenda and their nature. (d) Written requests for the Council to grant a dispensation (s33 of The Localism Act 2011) are to be passed to the Clerk at least 4 clear days prior to the meeting. There were no declarations of interest by Councillors for any items on the agenda.	
4.	Minutes. The minutes of the Meeting of Holt Parish Council held on 20 November 2025 were submitted for approval. Parish Councillor Mrs J. Hill proposed the minutes and this was seconded by Parish Councillor Mr B. Curral. The minutes were approved as a true record of the meeting.	
5.	County and District Councillor Reports for Information.	

	<p>In her absence the report from County Councillor M. Fordington had provided a brief report for Parish Council. Parish Council noted the following from her report.</p> <ol style="list-style-type: none"> 1. Divisional funding. County Councillor Mrs M. Fordington would like to purchase an additional VAS for the Sharwley road. Location on the Shrawley road is still to be decided and a site meeting will be arranged with County Highways. 2. County Council Budget. Full County Council Meeting on budgets is taking place today. <p>District Councillor Mr D. Clarke:-</p> <ol style="list-style-type: none"> 1. MHDC. Council Tax will remain at the same level as present for the next 3 years. 2. Policing. The Deputy Police Commissioner attended a meeting of MHDC Overview and Scrutiny committee. A reorganisation of policing means that in the future Holt will be served by Worcester rather than Tenbury. 3. Planning Application M/25/00400/FUL. This is currently progressing and a decision will be made in the near future. 4. SWDP. This is due to be approved in March 2026. A 5-year housing supply is likely to be in place at this time. However, the plan and housing supply are likely to be impacted by 2 new pieces of planning legislation that are due to be approved. 	
<p>6.</p>	<p>Progress Reports for Information.</p> <ol style="list-style-type: none"> 1. Divisional funding ideas for projects – update. See Agenda item 5.1. – County Council Report. Future projects will depend on whether planning application M/25/00400/FUL is approved and the Section 106 monies become available. Potential future projects discussed included a storage container on the Millennium Green, repair of play equipment on the Millennium Green and contributing towards the Village Hall project. 2. Re-siting of Parish Noticeboard – discussion of options. CL to chase this up as this needs to be done before work begins on the village hall next month. 	<p>CL</p>

	<p>3. Hedge cutting in the village – update. The Parish Clerk has chased Top Cut to cut the hedge behind the bench by the Christmas tree and the hedging around pedestrian entrance to the Millennium Green.</p> <p>4. Ockeridge Lane litter bin and overhanging trees. The Clerk has requested an exact location of the litter bin so a quote can be obtained for purchase and installation.</p> <p>5. Painting of village bus shelter – update. The contractor has been informed and the work will be undertaken in the spring when the weather is drier.</p> <p>6. Parish Council email addresses (.gov) – feedback. In the absence of Parish Councillor Ms M. Taylor this was rescheduled to be discussed at the February meeting of Parish Council.</p> <p>7. Litter picking banner and purchase of litter picking equipment update. The Clerk confirmed that that she had chased the company responsible and there was some issue with the artwork on the banner. This had been passed on Parish Councillor Ms M. Taylor as she designed the original banner. Parish Councillor Mrs J. Hill said she had not yet purchased the litter picking equipment.</p> <p>8. Parish Council Cluster Meeting – update. All neighbouring Parish Councils have expressed an interest. This is due to take place on Thursday 22 January at 7.30pm in the Red Lion. The Chairman, Vice Chairman and Parish Clerk will attend.</p> <p>9. Future of village Christmas tree and wildflower area – discussion. The possibility of buying a cut tree each year was discussed. Mr P. Winney had offered to come to a future meeting of Parish Council to discuss the issue further. It was agreed that the wildflower area would be reseeded for this year. Parish Councillor Mr J. Harper confirmed that there was sufficient seed left and he would carry out the work at the appropriate time.</p>	<p>CL</p> <p>CL/ MT</p> <p>CL/ MT</p> <p>JH</p>
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<p>7.</p>	<p>Finance.</p> <p>1. To note the current bank balances. The Clerk reported that the current account balance is £1,502.20 and the deposit account balance is £19,337.79.</p> <p>2. To consider payments retrospectively. The following payments were reviewed and approved retrospectively by Parish Council.</p> <table border="1" data-bbox="289 1747 1312 1860"> <tr> <td>37</td> <td>30 November 2025</td> <td>Bank transfer</td> <td>15.1.2026 7b</td> <td>Holt Millennium Green Trust (donation)</td> <td>100.00</td> </tr> <tr> <td>38</td> <td>14 December 2025</td> <td>Bank transfer</td> <td>15.1.2026 7b</td> <td>Mrs C Lightfoot (Clerks salary)</td> <td>412.38</td> </tr> <tr> <td>39</td> <td>14 December 2025</td> <td>Bank transfer</td> <td>15.1.2026 7b</td> <td>Top Cut Ltd (hedge cutting)</td> <td>240.00</td> </tr> <tr> <td>40</td> <td>14 December 2025</td> <td>Bank transfer</td> <td>15.1.2026 7b</td> <td>Top Cut Ltd</td> <td>168.00</td> </tr> <tr> <td>41</td> <td>23 December 2025</td> <td>Bank transfer</td> <td>15.1.2026 7b</td> <td>Mr P Winney (Christmas tree)</td> <td>8.99</td> </tr> </table>	37	30 November 2025	Bank transfer	15.1.2026 7b	Holt Millennium Green Trust (donation)	100.00	38	14 December 2025	Bank transfer	15.1.2026 7b	Mrs C Lightfoot (Clerks salary)	412.38	39	14 December 2025	Bank transfer	15.1.2026 7b	Top Cut Ltd (hedge cutting)	240.00	40	14 December 2025	Bank transfer	15.1.2026 7b	Top Cut Ltd	168.00	41	23 December 2025	Bank transfer	15.1.2026 7b	Mr P Winney (Christmas tree)	8.99	
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3. To review the current spend against budget.
 Parish Council noted the Accounts spreadsheet which had been circulated by the Clerk prior to the Meeting.

4. To receive an update on the precept.
 The Clerk confirmed that a precept of £14 710 had been submitted to MHDC, as agreed at the last meeting and an acknowledgement had been received.

5. To complete the documentation to update the bank mandate.
 The Clerk confirmed that the Chairman had completed the Safeguard review of the bank accounts. The Clerk had also completed review of the bank mandate and requested a number of details from the Councillors to update the bank mandate. The Councillors agreed to email the Clerk the relevant information.

ALL

8. Planning.

1. Applications pending.

Application No.	Location Details	Decision Status
M/25/00400/FUL Land At (Os 8144 6324) Holt Heath	Erection of 33no. dwellings, including 13no. affordable dwellings, new access off B4196, new landscaping and associated works	Pending Decision

No further information on this application.

2. Approvals/ Refusals.

Application No.	Location Details	Decision Status
M/25/00590/FUL M/25/00591/LBC	Naunton Farm Holt Heath Worcester WR6 6NG Extensions and alterations to create a flat at second floor level for holiday let use.	Application Refused

3. Other planning issues.
 Planning Appeal 6003232.

Application No.	Location Details	Decision Status
M/25/00590/FUL M/25/00591/LBC	Naunton Farm Holt Heath Worcester WR6 6NG Extensions and alterations to create a flat at second floor level for holiday let use.	Awaiting decision

9.	<p>Correspondence for information.</p> <p>All relevant correspondence has been circulated prior to the meeting..</p>	
10.	<p>Clerk's report on urgent decisions since the last meeting.</p> <p>There were no issues to discuss</p>	
11.	<p>Councillor's reports and items for future agendas.</p> <p>1. VAS. The Chairman suggested it would be useful to have another Councillor trained to download the data from the VAS. Parish Councillor Mr N. Knight agreed to take on this role.</p>	CL
12.	<p>Date for the next Meeting.</p> <p>This is scheduled for Thursday 19 February 2026.</p>	